



Artisan Market Application

Spring Market & Pioneer Day – June 10th, 2023

Set up begins 8:30 am Event run time is 10am– 4pm

Market will be set up in front of the museum on side walk and parts of the parking lot.

Vendor Name: _____

Business Name: _____

Address: _____

Phone Number: _____

Email: _____

Website/Social Media: _____

Description of Products:

Vendor Fee \$25 (cash, card, or check)

Make Checks payable to *Umatilla County Historical Society*,

Vendor space size (approximate): Outdoor 8 x 8

Would you like to be on the early sign up list for our Winter Artisan Alley? _____

Applications will be sent out to those on the early sign up list via email in September.

Payment Received date _____ Cash Check CC

Notes:



Terms & Conditions

1. Applications will be processed in the order they are received. No duplicate vendors will be accepted. Submitting an application does not guarantee you a space.
2. Cost is \$25 per date and is required to confirm your space. Payment may be made via cash, credit card or check (Payable to *Umatilla County Historical Society*).
3. Returned checks will be charged our bank fee.
4. Vendor spots will be located indoors and out depending on event and vendor type. UCHS will work to accommodate location requests but reserves the right to determine final booth location. Booth size (approximate): Outdoor is 6x6, Indoor is 6x6
5. Set– up begins approx. 2 hours before the event.
6. Vendor will provide all equipment necessary to run the booth. 1 table and 2 chairs will be provided by UCHS for those who request it in advance.
7. Vendor takes responsibility for any damages or incidents that occur at his/her booth.
8. Vendor will only sell items that are legally allowed under city, state, and federal law.
9. Vendor will be responsible for any required permits, licenses, or taxes required by the city, county, or state.
10. UCHS often takes photographs of our events (including vendors and attendees) for day of and future promotional purposes which includes our social media accounts. If you would not like to be included please indicate this when submitting your application.
11. No Dogs will be allowed on site with the exception of service animals as defined by the ADA.gov website, emotional support animals do not qualify under the ADA as a Title II or Title III trained service animal.
12. Violators of the conditions & terms of this agreement will be asked to cease operating their booth & will forfeit their fee payment. They may also not be allowed to participate in any future UCHS events.
13. UCHS reserves the right to limit the number of vendors at each event.

Please direct questions to Shannon Gruenhagen shannong@heritagestationmuseum.org

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